

# USDA GAP/GHP Audit Verification Checklist

## Demographics Section

Firm Name:

Contact Person:

Audit Site Address(es):

Mailing Address:

Telephone Number:

FAX:

Email:

QUESTION	RESPONSE		NOTES	
Did the auditee participate in GAP & GHP training?		YES	NO	
Is there a map that accurately represents the farm operations?		YES	NO	

QUESTION	RESPONSE		NOTES	
Legal Description/GPS/Lat.- Longitude of Location		YES	NO	
Are all crop production areas located on this audit site?		YES	NO	
Total acres farmed (Owned, leased/rented, contracted, consigned):		YES	NO	
Does the company have more than one packing facility?		YES	NO	
Is there a floor plan of the packing house facility(s) indicating flow of product, storage areas, cull areas, employee break rooms, restrooms, offices?		YES	NO	